# **Underwood West Academy**

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## Children's Acceptable Use of Mobile Phones Policy

Children in Years Five and Six only will be permitted to bring a mobile phone to school where parents and class teachers are in agreement. Parents must complete a request form explaining the reasons why their child should bring a device into school. These forms only need to be completed once a year so that the school has a record of the agreement. Children in classes from Reception to Year Four are not permitted to bring a mobile phone to school. The school accepts no liability for loss or damage to any device brought to school.

### **Mobile Phones**

Phones must be switched off and handed to the class teacher at the start of the school day for safe keeping and will not be allowed to be used during the school day, or before or after school whilst on the school grounds. The phone can be collected from the class teacher at the end of the day.

### No Smart Watches, tablets or similar devices are permitted to be in school at any time.

### **Important Information**

Any device which is used without the permission of a member of staff will be confiscated and kept in safe place by the school until appropriate arrangements can be made for the collection of the device by a parent.

Under no circumstances should a mobile phone be used to take photos, film video or record audio whilst on the school premises.

Parents and Carers who need to contact their child in the case of an emergency should always do so by phoning the school office on 01270 260580.



### **Inspiring Exciting Futures**

| Principal: Mrs L Jones |

#### **UNDERWOOD WEST ACADEMY**

#### **Mobile Phone Policy**

I have read and understood the policy regarding children bringing a mobile phone to school.

I am writing to request permission for my child \_\_\_\_\_\_ in Class \_\_\_\_\_ to

bring a mobile phone into school. (please give a brief reason):

I confirm that I have read and understood the Policy regarding children bringing a mobile phone to school.

I understand that allowing my child to bring in a mobile phone is at my own risk.

I have explained the rules regarding mobile phones to my child.

Signed:		
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Date: \_\_\_\_\_

Print name:			
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Relationship to child: \_\_\_\_\_